

Schedule of Requirements

In consultation with UN Women Somalia's Country Programme Manager to print the VAWE assessment report to ensure timely delivery with partners, The Office requests RFQ procurement process to facilitate the printing services of 400 books for the assessment report (VAWE) and 10 for Gender Responsive Justice and customary law training manual for traditional authorities in South West state of Somalia to provide services and deliver in accordance with UN Women procedures.

Technical Specifications for Goods:

Item No	Minimum Technical Requirements	Unit	Quantity
1	Printing of violence against Women in election of Somalia Publication as per the attached Specifications: Colour- Full colour, Size- A4, Paper quality- Matt, Grammage130gsm Cover- matt laminated 300gsm with perfect binding.	400	400
2	Printing services Gender-responsive Justice and Customary Law Training Manual for Traditional Authorities as per the attached Specifications: Colour- Full colour, Size- A4, Paper quality- Matt, Grammage130gsm Cover- matt laminated 300gsm with perfect binding.	10	10

Service No	Minimum requirements for services	Unit	Quantity	Delivery Location
1	Printing-violence against Women in election of Somalia	400	400	UN Women Mogadishu office, Chelsea Village AAIA
2	Printing -Gender-responsive Justice and Customary Law Training Manual for Traditional Authorities	10	10	UN Women Mogadishu office, Chelsea Village AAIA

Delivery Requirements

Delivery Requirements	
Delivery date and time	Vendor shall deliver the goods Click or tap here to enter text. after Contract signature.
Delivery Terms (INCOTERMS 2020)	Dap 2020 Incoterms
Customs clearance (must be linked to INCOTERM)	<input type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation <input type="checkbox"/> Vendor/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	UN Women Mogadishu office, Chelsea Village (AAIA)

Subcontracting	The vendor is strongly encouraged not to sub-contract > 50% of the total work. If a vendor/s intend to do so, they must state the actual percentage (that will be outsourced) in their offer/quotation.
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Inspections and tests

The following inspections and tests shall be performed:

If the goods fail to meet the laid down specifications, the vendor shall take immediate steps to remedy the deficiency or replace the defective goods to the satisfaction of UN Women.